| **Company Name:** |  | **Date Form Submitted:** |  |
| --- | --- | --- | --- |
| **Plant Address:** |  | | |
| **Sales Address:** |  | | |

| **Day Contacts** | **Name** | **Mobile Phone** | **Work Phone** | **Email** |
| --- | --- | --- | --- | --- |
| Operations |  |  |  |  |
| Delivery |  |  |  |  |
| Quality |  |  |  |  |
| Key Account Mgr |  |  |  |  |
|  |  |  |  |  |

| **2nd Shift** | **Name** | **Mobile Phone** | **Work Phone** | **Email** |
| --- | --- | --- | --- | --- |
| Operations |  |  |  |  |
| Delivery |  |  |  |  |
| Quality |  |  |  |  |
|  |  |  |  |  |

| **3rd Shift** | **Name** | **Mobile Phone** | **Work Phone** | **Email** |
| --- | --- | --- | --- | --- |
| Operations |  |  |  |  |
| Delivery |  |  |  |  |
| Quality |  |  |  |  |
|  |  |  |  |  |

**Standard Work Hours:**

| 1st Shift: |  | 2nd Shift: |  | 3rd Shift: |  | Overtime Available: |  | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |

**Standard Shipping Hours:**

| 1st Shift: |  | 2nd Shift: |  | 3rd Shift: |  | Overtime Available: |  | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |

| Is this facility unionized? |  | If yes, which affiliation? |  | Contract Expiration Date? |  |
| --- | --- | --- | --- | --- | --- |

| Active facility certifications? (write over cells) | ISO9000 | yes no | ISO/IATF16949 | yes no | VDA | yes no | ISO14000 | yes no | Other(s) |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| expiration date | | expiration date | | expiration date | | expiration date | | expiration date(s) | |

| EDI Capable? |  |  | Minority-owned business certification? |  |
| --- | --- | --- | --- | --- |

| Other relevant information: |  |
| --- | --- |